

Minutes  
 Canton Local Board of Education  
 January 11, 2016  
 Organizational Meeting 1-16

The Organizational Meeting of the Canton Local Board of Education was called to order at 7:00 PM by the Treasurer. Board members in attendance were David Brothers, Scott Hamilton, Rick Knight, Chris Cole, and Christine Scarpino.

The Treasurer administered the Oath of Office to newly elected Board Members Chris Cole and Rick Knight.

The Treasurer requested nominations for President of the Board for 2016. Scott Hamilton was nominated by David Brothers. Hearing no other nominations, nominations were closed with a unanimous vote.

Scott Hamilton presided over the remainder of the meeting.

Scott Hamilton opened nominations for Vice President of the Board for 2016. Scott Hamilton nominated Rick Knight. Hearing no other nominations, nominations were closed with a unanimous vote.

The Board approved the following:

**Board of Education Meetings** - Regular Canton Local Board of Education meetings will be held at 7:00 PM, the second Monday of each month (except noted\*) at the Administrative Center and school sites as noted for 2016:

January	11	Administrative Center
February	8	Administrative Center
March	14	Canton South High School
April	11	Faircrest Middle School
May	9	Administrative Center
June	13	Administrative Center
July	11	Administrative Center
August	8	Administrative Center
September	12	Administrative Center
*October	17	Multi-County Juvenile Attention Center
*November	21	Walker Elementary
December	12	Administrative Center

Standing Resolutions for 2016 -

1. The President, Vice-President and Treasurer are granted authority to sign forms, warrants and legal papers as appointed representatives of the board of education. Payroll checks require only the signature of the Treasurer as the payroll fund is established, but all legal documents and warrants issued from the various funds require both the signature of the President or Vice-President and the Treasurer. Facsimile signatures shall be authorized.

2. Authorize Treasurer to request advance of tax revenue from the County Auditor when available.
3. Authorize Treasurer to pay all bills as they are presented, provided funds are available, merchandise has been received in good condition, and to report monthly such transactions to the board.
4. Authorize Treasurer to withdraw funds from general deposit and payroll accounts as needed to meet the obligations of the board.
5. Authorize Treasurer to deposit federal and state grant warrants in the appropriate federal and state fund accounts, and to report monthly such transactions to the board.
6. Authorize Treasurer to invest inactive funds in accordance with Board Policy.
7. Authorize Superintendent or designated representative to serve as the purchasing agent for the board.
8. Authorize Superintendent or designated representative to approve travel of employees for the purpose of conducting official business and/or attending professional meetings within limits of the appropriations. All reimbursement requests will be submitted to the Board of Education for appropriate action.
9. Authorize Treasurer and Superintendent to travel within the limits of the appropriations for the purpose of conducting official business and/or attending professional meetings, and to receive reimbursement for all appropriate and reasonable expenses.
10. Authorize the Treasurer to enter into an agreement with tax sheltered annuity companies when requested by an employee.
11. Authorize the Superintendent and Treasurer to encumber money within adopted line items within each fund classification of the appropriation.
12. Authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the Board, and to acknowledge acceptance of such offers on behalf of the Board, subject to a subsequent vote of ratification by the Board; provided, however, that upon ratification by the Board, the employment shall be deemed effective as of the date and time of the employee's acceptance of the Superintendent's offer.
13. Authorize the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session subject to ratification by the Board, provided however, that upon ratification by the Board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance.
14. Authorize the Treasurer to enter into membership agreements on behalf of the Canton Local Board of Education for Ohio School Boards Association services, East Central Ohio Media Center, WNEO/WEAO Educational TV, Ohio High School Athletic Association, Lincoln Way SERRC, the Stark County Council of Government Consortium, the Stark County Board of Education for various services, and the Stark Portage Area Computer Consortium for data services.

15. Authorize the Superintendent to enter into student transportation contracts in lieu of board provided transportation and home schooling contracts as the need is presented, with continuation based on board approval.
16. Authorize the Treasurer to enter into contracts for employment of substitute teachers as they are approved by the Stark County Board of Education.
17. Approve the present board policies as written.
18. Authorize the Superintendent to enter into consultant agreements for legal and other needed services as the need presents itself, up to a limit of \$1,000 per person with continuation of such agreement based on board approval at the next board meeting.
19. Authorize the Superintendent to select and employ legal counsel and to initiate legal action to protect/defend the interests of the Board, District, students and/or its employees. Such actions may include but are not limited to appeals of tax issues, workers' and unemployment compensation, litigation and actions before administrative agencies. Any such action shall be reported to the Board at the next regular meeting.
20. Authorize the establishment of a service account (\$4,000) to provide plaques, recognition, tokens, food service, speakers, etc., for staff, students, volunteers and others who provide services to the schools beyond expected limits. The account is to be used on the authorization of the Superintendent and Treasurer.
21. The Superintendent shall notify the Board in advance of any grants or venture capital the district may apply for that would cause a major change from Canton Local's current practice. Examples might include various new school models. Such projects will then be presented to the Board for approval prior to submission.
22. To authorize the Superintendent to apply for and approve applications for various private, state, and federal grant projects as deemed in the best interest of the district. If the district is awarded the grant, the project will be presented to the Board at its next meeting with the exception of those items as defined in 21.
23. In accordance with the current Stark County plan for special education to authorize the Director of Special Education to accept MH students on an as needed basis as space is available.
24. Agrees to participate in the Cooperative Programs of the Stark County School District for the provision of preschool programs, special education programs, and related services for its students. The Cooperative Programs will be provided in accordance with Ohio Department of Education's Rules for Preschool Programs, Ch. 3301-37, Rules for the Education of Handicapped Children, and any other applicable state and Federal statutes. Also agrees to appropriate sufficient funds for the cost of the programs and related services; to submit payment for excess costs for above referenced programs upon receipt of invoice from the Stark County School District; and to cooperate in agreed upon pooling of some program revenues and cooperate in agreed upon program activities benefitting the special needs for students.
25. To authorize the Treasurer to attend Public Records Training and serve as District Records Officer and Board designee.

**Board Service Fund** - A service fund in the amount of \$4,500.00 for the expenses of members in the performance of their duties.

**Agenda Format** - 2016 format for scheduled board meetings:

Proposed  
 Call to order  
 Invocation  
 Pledge of Allegiance  
 Roll Call  
 Adopt Agenda  
 Approval of Minutes  
 Approval of Invoices  
 School Report  
 Treasurer's Report  
 Communications  
     Athletic Council Report  
     Student Rep to the Board Report  
     Facilities Report  
     Curriculum & Program Report  
     Finance/Audit Report  
 Hearing of the Public  
 Superintendent's Report  
 Informational Items  
 Board Concerns  
     Legislative  
 Other Business  
 Executive Session (as needed)  
 Adjournment

**Board Representation** - Retain membership on the following committees:

Athletic Board Representative - **Scott Hamilton, Rick Knight**

Career Technical Board Representative - **David Brothers**

Loan Foundation Board Representative - **David Brothers**

Legislative Liaison Board Representative – **Rick Knight**

Facilities Representatives – **Chris Cole, Scott Hamilton**

Curriculum & Program Representatives – **Chris Scarpino, Rick Knight**

Finance & Audit Representatives – **Scott Hamilton, Chris Cole**

OSBA Delegate - **David Brothers, Alternate – Christine Scarpino**

**Adjournment** – There being no other business, the meeting was adjourned.

Minutes  
 January 11, 2016

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 President

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 Treasurer